

BY-LAWS

SECTION 1

These By-Laws are intended to accompany and amplify the Articles of the Constitution of the Ontario County Kennel Club.

SECTION 2

Membership

A membership list shall be given to each newly accepted member, along with a copy of the constitution and by-laws, notice of meetings for that membership year, and a membership card.

A new list of members shall be available at the general meeting held each year.

Any new member accepted after October 1st of each year shall be deemed to be a member for the ensuing year.

SECTION 3

Termination of Membership – Memberships may be terminated by:

Resignation – any member in good standing may resign from the Club upon written notice to the Secretary; but no member may resign when in debt to the Club. Dues obligations are considered a debt to the Club, and they become incurred on the first day of each calendar year.

Lapsing – membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid 60 days after the first day of the calendar year.

Expulsion – membership may be terminated by expulsion as provided in Article 7 of the Constitution, or as a result of deprivation, suspension, debarment, expulsion or termination of Canadian Kennel Club Membership as imposed by The Canadian Kennel Club Discipline Committee.

SECTION 4

Meetings

All meetings of the Club will be run in accordance with Robert Rules of Order.

General Meetings

Procedure for General Meetings:

1. Call to order

2. Adopt minutes of the previous meeting with corrections
3. Report of the President
4. Report of the Vice-President
5. Report of the Secretary
6. Report of the Treasurer
7. Committee reports
8. Correspondence
9. Unfinished business
10. New business
11. Adjournment

Annual General Meeting

Voting shall be limited to those members in good standing who are present at the meeting.

Procedure for Annual General Meeting:

1. Call to order
2. Adopt minutes of the previous meeting with corrections
3. Report of the President
4. Report of the Vice-President
5. Report of the Secretary
6. Report of the Treasurer
7. Committee reports
8. Correspondence
9. Unfinished business
10. Election of new officers
11. New business
12. Adjournment

Elections

Those who wish to stand for office must be members in good standing, and must either be present at the Annual General Meeting, or have representation in the form of written authorization.

The elected Officers and Directors shall take office on January 1st of the year following the election. Each of the former Board members shall turn over to his successor in office all properties and records relating to that office by January 1st of the new term.

Board of Directors Meetings

Board of Directors Meetings shall be called at the discretion of the Board.

SECTION 5

Committees

The Board shall establish and disband such committees as it may from time to time feel necessary or advisable for the smooth functioning of the Club. The following committees shall be considered standing committees and not subject to disbanding by the Board: Show Committee, Social Committee, Equipment Committee, Membership Committee and Public Relations Committee.

Show Committee – The committee shall consist of Chairman, Show Secretary (if not a secretarial service), Show Superintendent, Obedience Chairman, Trophies Convener, Chief Ring Steward, Sanction Match Chairman, and others that the Chairman shall add. The committee shall operate all Sanctioned Matches, Championship shows and Obedience Trials in accordance with the wishes of the membership and the rules of the Canadian Kennel Club.

Show Chairman – For duties see Article 12 under Show Chairman

Show Secretary – The Show Secretary is responsible for the premium lists, accepting entries, ordering ribbons, production of catalogues, judging schedules and judges books.

Secretarial Service – If a service is decided upon by a majority vote of the membership of the Club, the show Secretary's duties will reduce accordingly.

Trophies Convener – The Trophies Convener is responsible for obtaining all trophies, trophy donations and overseeing the trophy table.

Chief Ring Steward – The Chief Ring Steward is responsible for obtaining and training all ring stewards and allocating rings and duties to the stewards.

Obedience Chairman – The Obedience Chairman is responsible for the obedience portion at each show, arranging the ring stewards, deciding on ring assignments and duties for all stewards.

Show Superintendent – The Show Superintendent is responsible for the show on the day of the show; making sure rings are set up, keeping the grounds clean, handling complaints, measuring and weighing of dogs, etc.

Membership Committee – Chairman with power to add. The committee shall receive all applications for membership and submit them to the general membership for approval at the next general meeting following receipt of the application. Members will then have 30 days to submit their signed, confidential comments in writing to the Membership Chairperson. At the next general meeting these comments will be addressed by the Membership Chairperson or Meeting

Chairperson at which time a vote will be taken by ballot. Membership fees are due upon acceptance.

Public Relations Committee - Chairman with power to add. It's duties shall be to plan events and ways to publicize the Club and to generally promote the Club and its activities to the community.

Education Committee – Chairman with power to add. Its duties shall be to plan programs in conjunction with the meeting, which will serve to stimulate attendance and also to further the objectives of the Club and provide educational features for the membership.

Social Committee – Chairman with power to add. The committee's duties will be to arrange social functions and to generally try to keep a friendly spirit within its membership. The committee shall also be in charge of refreshments at all meetings and functions and for judges and workers at all shows.

Equipment Committee – Chairman with power to add. The committee is responsible for the care of all equipment and present inventory at the AGM. Club equipment to be rented out only on approval by majority vote of attending members, each time it is rented out. One person or the committee to be responsible for its care and return.

Each committee shall draw up a statement of its functions and general policies, which shall be submitted, to the Board of Directors for approval before becoming effective.

A member of the Club shall chair each committee. Standing Committee heads shall be elected by the membership at the AGM, and the Board of Directors shall appoint all other committee heads.

The committee shall be responsible to the Board and shall report to the Board and the Membership from time to time when called upon to do so.

SECTION 6

Voting

Voting at meetings of the Board or committees, or general meetings shall be by a show of hands, except at election meetings, or when a motion is passed by a majority of those present to have voting on any specific issue done by secret ballot.

Where voting on any particular issue at any meeting is done by secret ballot, the Chairman of that meeting shall be responsible for the smooth operation of the voting and for the counting of the ballots.

Voting by proxy shall not be permitted as per current Canadian Kennel Club rules and regulations.

SECTION 7

Amendments to the By-Laws

The Board of Directors may adopt, amend or revoke any articles or by-laws of the Constitution of the Club in the following manner:

A qualified majority of 2/3 of the members at a regular meeting or special board meeting held for this purpose is required. After adoption, amendment or revocation, the amended article or by-law shall be made available to the membership at large in a manner to be determined by the chief executive officer. The adoption, amendment or revocation of any article or by-law by the board shall be ratified by a majority vote of the membership at the next following AGM, or at special meeting called for that purpose.

SECTION 8

Any offices not filled at the AGM or becoming vacant between AGM's may be filled at the first meeting of the board following the AGM or following the time when the vacancy arose and shall be filled in a manner determined by the Board of Directors.

SECTION 9

Revocation

This constitution and by-laws replace any previous constitution of the Ontario County Kennel Club adopted prior to the adoption of this constitution and by-laws, and shall take effect on the date on which is accepted by a 2/3 majority vote of the membership at the Annual General Meeting.

THIS CONSTITUTION WAS READ AND ACCEPTED BY A UNANIMOUS VOTE ON ** AT A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ONTARIO COUNTY KENNEL CLUB.

- Revised by vote on ** at a Special Meeting of the Board of Directors of the Ontario County Kennel Club.